

**SMOKY LAKE COUNTY**

Minutes of the **County Council Meeting** held on Thursday, **August 22, 2024**, at 9:00 A.M. held both virtually online and physically in Council Chambers.

The meeting was called to order by the Reeve, Jered Serben, in the presence of the following persons:

<b>ATTENDANCE</b>		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, Aug 22, 2024</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Céré	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Kevin Lucas	Present in Chambers
Assistant CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Executive Svcs/R.S.	Patti Priest	Present in Chambers
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Observers in Attendance Upon Call to Order:

Comm. Officer	Evonne Zukiwski	Present Virtually @9:20am
P & D Manager	Jordan Ruegg	Present Virtually
P. W, Manager	Chris Minailo	Present In Chambers
Fire Srv. Clerk	Meaghan Andreychuk	Present Virtually
Ag. Fieldman	Carleigh Danyluk	Present Virtually
Public	No Members	Present
Delegations	3 Members	Present In Chambers
Media	No Members	N/A

**2. Agenda:**

793-24: Fenerty

That the Smoky Lake County Council Meeting Agenda for Thursday, August 22, 2024, be adopted, as amended:

**Addition to the Agenda:**

1. Meeting with MP Shannon Stubbs, September 4, 2024.

Carried Unanimously.

**3. Minutes:**

**3.1. Minutes of the Regular Council Meeting, June 27, 2024**

794-24: Céré

That the minutes of the **Smoky Lake County Regular Council Meeting**, held on Thursday, June 27, 2024, be adopted as presented.

Carried.

Carleigh Danyluk, Agricultural Fieldman, left the meeting virtually and entered Council Chambers, time 9:03 a.m.

Scott Franchuk, Fire Chief, virtually joined the meeting, time 9:04 a.m.

One Member of the Public virtually joined the meeting, time 9:04 a.m.

## **7. Request for Decision:**

### **7.1. Donation Request from Quiet Nook Hall**

795-24: Fenerty

That Smoky Lake County **defer** consideration of the request for funding towards the Quiet Nook Community Centre, as per the letter received from Charlene Lohstraeter, President of the Quiet Nook Community Centre, dated August 10, 2024, until after the said organization has provided their Financial Statements along with any information in respect to fundraising conducted by the organization towards the said facility.

Carried.

### **7.2. Gravel for Smoky Lake Agricultural Society**

796-24: Halisky

That Smoky Lake County Council approve to supply and deliver 2 loads of gravel (or approximately 56 Tonne) at no cost, to the Smoky Lake Agricultural Society, to be placed on an area of their choice at or near their Complex, in Smoky Lake, for allowing the County to use the facility at no cost, to host the Farmers and Ranchers Appreciation Day events held in 2021, 2022, 2023, and 2024.

Carried.

Carleigh Danyluk, Agricultural Fieldman, left Chambers and re-joined the meeting virtually, time 9:15 a.m.

Evonne Zukiwski, Communications Officer, virtually joined the meeting 9:20 a.m.

Two Members of the Public, virtually joined meeting, time 9:30 a.m.

## **4. Delegations:**

### **4.1. Vilna Agricultural Society**

Present before Council from 9:15 a.m. to 9:38 a.m., was the Vilna Agricultural Society's representatives: Tamara Flondra, President, Charlie Leskiw, Past President, Bernie Buyar, Vice President, to offer for sale, the Vilna Arena / Curling Rink facility located within the Village of Vilna, to the County for the purpose of addressing the Society's lack of funding for operating the said facility, including but not limited to the following points:

- The Society owns the facility and has met with Village of Vilna who owns the land and also met with the Vilna Curling Club to explore any interest in purchasing the facility.
- The Vilna Curling Club is the main renter of the facility and is the main source of revenue.
- The ice plant has been decommissioned and the curling rink operates with a chiller and natural ice.

### **4.2. Associated Engineering Alberta Ltd. - Smoky Lake County Bridge Program**

Present before Council from 9:45 a.m. to 10:28 a.m., was Associated Engineering Alberta Ltd.'s representatives: Sara Wadlow, E.I.T. Civil Engineer, and Chris Schmelzle, P.Eng, to present and discuss Smoky Lake County's Bridge Program.

### **Vilna Agricultural Society – Vilna Arena and Curling Rink**

797-24: Céré

That the information received by Smoky Lake County Council from the August 22, 2024, Delegations representing the Vilna Agricultural Society, who offered for sale, the Vilna Arena / Curling Rink facility located within the Village of Vilna, to the County, as a way to address the Society's struggle for operating funding, be filed for information.

Carried.

**2024-2025 Bridge Program**

798-24: Gawalko

That Smoky Lake County Council acknowledge receipt of information received from the August 22, 2024, Delegations: Associated Engineering Alberta Ltd.'s Sarah Wadlow, E.I.T. Civil Engineer, and Chris Schmelzle P. Eng, in respect to the County's Bridge Program, including the following proposed budget summary:

1 2025 INSPECTIONS									
	Type	Season	Number	Unit Cost	Engineering	Total	AT Share	County Share	
	Level 1	Spring/Fall	31	\$ 380	\$ 11,780	\$ 11,780	\$ -	\$ 11,780	
	Level 2	Winter	2	\$ 2,800	\$ 5,600	\$ 5,600	\$ -	\$ 5,600	
SUMMARY TOTAL INSPECTIONS					Engineering	Total Cost	AT Share	County Share	
					\$ 17,380	\$ 17,380	\$ -	\$ 17,380	
2 2025 ENGINEERING ASSESSMENTS									
Priority		Season			Engineering	Total	AT Share	County Share	
	74018	Winter	2025		\$ 11,000	\$ 11,000	\$ -	\$ 11,000	
	06872	Winter	2025		\$ 11,000	\$ 11,000	\$ -	\$ 11,000	
	00490	Winter	2025		\$ 24,000	\$ 24,000	\$ -	\$ 24,000	
SUMMARY TOTAL ENGINEERING ASSESSMENTS					Engineering	Total Cost	AT Share	County Share	
					\$ 46,000	\$ 46,000	\$ -	\$ 46,000	
3 2024/25 DESIGN/CONSTRUCTION - REPLACEMENTS									
				Construction	Engineering	Total	AT Share	County Share	
	BF76552 (Remaining)			\$ 571,920	\$ 30,000	\$ 601,920	\$ 500,781	\$ 101,139	
	BF08200			\$ 2,531,400	\$ 326,425	\$ 2,857,825	\$ 2,143,369	\$ 714,456	
	BF08201			\$ 1,821,240	\$ 280,000	\$ 2,101,240	\$ 1,575,930	\$ 525,310	
SUMMARY TOTAL Design/CONSTRUCTION CARRY OVER					Construction	Engineering	Total Cost	AT Share	County Share
					\$ 4,924,560	\$ 636,425	\$ 5,560,985	\$ 4,220,080	\$ 1,340,905
4 2025 CONSTRUCTION - STIP APPLICATIONS									
Priority	2024 STIP Applications:			Construction	Engineering	Total	AT Share	County Share	
	BF00849			\$ 798,155	\$ 130,373	\$ 928,528	\$ 697,146	\$ 232,382	
	BF01772			\$ 1,408,000	\$ 150,000	\$ 1,558,000	\$ 1,162,500	\$ 397,500	
	BF70923			\$ 279,720	\$ 57,120	\$ 336,840	\$ 252,630	\$ 84,210	
	BF07814			\$ 160,020	\$ 30,503	\$ 190,523	\$ 142,892	\$ 47,631	
	BF74018			\$ 219,681	\$ 49,896	\$ 269,577	\$ 202,183	\$ 67,394	
	BF72828			\$ 266,112	\$ 50,417	\$ 316,529	\$ 237,397	\$ 79,132	
	BF70497			\$ 942,096	\$ 192,000	\$ 1,134,096	\$ 850,572	\$ 283,524	
	BF06788			\$ 523,000	\$ 85,000	\$ 608,000	\$ 456,000	\$ 152,000	
	BF01603			\$ 250,000	\$ 60,000	\$ 310,000	\$ 232,500	\$ 77,500	
	BF00781			\$ 1,081,000	\$ 110,000	\$ 1,191,000	\$ 893,250	\$ 297,750	
	BF79073			\$ 1,050,000	\$ 150,000	\$ 1,200,000	\$ 900,000	\$ 300,000	
SUMMARY TOTAL CONSTRUCTION					Construction	Engineering	Total Cost	AT Share	County Share
					\$ 6,970,784	\$ 1,065,309	\$ 8,036,093	\$ 6,027,069	\$ 2,009,023
5 2024/25 CONSTRUCTION - REPAIR / MAINTENANCE									
				Construction	Engineering	Total	AT Share	County Share	
	BF80532			\$ 198,450	\$ 35,306	\$ 233,756	\$ -	\$ 233,756	
	BF74017			\$ 225,000	\$ 50,000	\$ 275,000	\$ -	\$ 275,000	
	BF08199			\$ 167,580	\$ 31,448	\$ 199,028	\$ -	\$ 199,028	
	BF75780			\$ 163,800	\$ 60,000	\$ 223,800	\$ 167,850	\$ 55,950	
SUMMARY TOTAL CONSTRUCTION					Construction	Engineering	Total Cost	AT Share	County Share
					\$ 754,830	\$ 176,754	\$ 931,584	\$ 167,850	\$ 763,734
6 2024 BRIDGE PROGRAM MANAGEMENT									
	Hours	Rate		Engineering	Total	AT Share	County Share		
	Budget Meetings	2	\$ 1,200	\$ 2,400	\$ 2,400	\$ -	\$ 2,400		
	Bridge Program Management	160	\$ 233	\$ 37,280	\$ 37,280	\$ -	\$ 37,280		
SUMMARY TOTAL BRIDGE PROGRAM MANAGEMENT					Engineering	Total Cost	AT Share	County Share	
					\$ 39,680	\$ 39,680	\$ -	\$ 39,680	
2024 BRIDGE PROGRAM BUDGET SUMMARY									
				Construction	Engineering	Total Cost	Total AT Share	Total County Share	
1	2025 INSPECTIONS				\$ 17,380	\$ 17,380	\$ -	\$ 17,380	
2	2025 ENGINEERING ASSESSMENTS				\$ 46,000	\$ 46,000	\$ -	\$ 46,000	
3	2024/25 DESIGN/CONSTRUCTION - REPLACEMENTS			\$ 4,924,560	\$ 636,425	\$ 5,560,985	\$ 4,220,080	\$ 1,340,905	
4	2025 CONSTRUCTION - STIP APPLICATIONS			\$ 6,970,784	\$ 1,065,309	\$ 8,036,093	\$ 6,027,069	\$ 2,009,023	
5	2024/25 CONSTRUCTION - REPAIR / MAINTENANCE			\$ 754,830	\$ 176,754	\$ 931,584	\$ 167,850	\$ 763,734	
6	2023 BRIDGE PROGRAM MANAGEMENT				\$ 39,680	\$ 39,680	\$ -	\$ 39,680	
2024 BRIDGE PROGRAM (Item 1,2,5,6)					Construction	Engineering	Total Cost	Total AT Share	Total County Share
					\$ 12,650,174	\$ 1,981,518	\$ 14,631,722	\$ 10,414,929	\$ 4,216,723

Carried.

**7. Request for Decision:**

**7.4. Vilna Fire Hall Claim – RMA Insurance Schedule of Loss**

799-24: Céré

That Smoky Lake County Council accept the RMA Insurance Schedule of Loss Claim in the amount of \$21,301.08 to be received for the August 26, 2023, break and enter, theft incident at the Vilna & District Volunteer Fire Department Hall, located in the Village of Vilna; **and approve the unbudgeted expenditure in the amount of \$88,022.03**, allocated from the Year-2024 Smoky Lake County Fire Services Operations Budget, to fund the expense of replacing all items not covered by the said claim which were stolen during the said incident.

Carried.

**7.3. Snow Clearing Program Costs under Policy Statement No. 03-35**

800-24: Gawalko

That Smoky Lake County Council acknowledge receipt of the information provided by Public Works in respect to Policy Statement No. 03-35: Snow Clearing – Public and Private Service, snow clearing program costs for the seasons of 2019-2020, 2020-2021, 2021-2022, 2022-2023, and 2023-2024; and bring the said policy forward to the September 26, 2024, Council meeting for review.


Carried.

**5. Public Hearing:**

Nil.

**8. Chief Administrative Officer's Report:**

**8.1 Chief Administrative Officer (CAO) Report**

Chief Administrative Officer - Report Period: July 1, 2024 – July 31, 2024		
<b>LEGISLATIVE / GOVERNANCE</b>		
<b>Projects</b>	<b>In Progress</b>	<b>Completed</b>
Review of agendas	x	
Approve RFP/D's	x	
Smoky Lake Bridge Program Meeting	x	
<b>ADMINISTRATIVE</b>		
<b>Projects</b>	<b>In Progress</b>	<b>Completed</b>
Meeting with staff	x	
Review of staffing levels	x	
Review of organizational chart	x	
<b>FINANCIAL</b>		
<b>Projects</b>	<b>In Progress</b>	<b>Completed</b>
Budgets review	x	
Equipment review/pool benefit cost analysis	x	
<b>HUMAN RESOURCES</b>		
<b>Projects</b>	<b>In Progress</b>	<b>Completed</b>
Working with all staff on the importance of sick time allocations	x	
Moving through excessive banked holiday to be used by staff	x	
Smoking in the workplace.	x	
Interviewing for Health and Safety Coordinator position	x	
<b>COMMUNITY</b>		
<b>Projects</b>	<b>In Progress</b>	<b>Completed</b>
Building relationships with County residents	x	
Notified Alberta Environment of activity along rivers south shore		x
<b>TRAINING / MEETINGS</b>		
LARA Field day meeting at Ag complex		x
Managers Meetings	x	
Joint Health and safety		x
Met with Town CAO		x
Met With Sgt. Doktor		x
Joint Town/County meeting		x
RMA Virtual Town Hall-Energy Industry		x
Water Commission		x
Fleet Management Meeting Lease/own discovery	x	
Ec Dev meeting with Bob		x
Catalis module discovery	x	
Website modules discovery	x	
<b>ACTION LIST</b>		
<i>Signature:</i>  Chief Administrative Officer:	County Council Meeting:	

**8.1 Chief Administrative Officer (CAO) Report**

801-24: Halisky

That Smoky Lake County Council accept the Chief Administrative Officer Report, for the period of July 1, 2024 to July 31, 2024, as presented.

Carried.

**9. Council Committee Reports:**

**9.1 Division One Councillor's Report on various Committees, Boards & Commissions**

Dan Gawalko – Division One Councillor's report from various Committees, Boards and Commissions:

July 15, 2024

- attended the LARA meeting, Alysa provided a brief update regarding municipal funding an invoice has been sent to Lac La Biche county, Kristy has been working on pamphlets to send out to producers highlighting LARA's programs and services, the Lakeland college plot was seeded end of May & Lance will be presenting the 3rd week of July, on the research side Lance & Angelica have submitted a proposal to the canola agronomic research proposal call also one with RDAR & the ultra-early winter wheat Céréals project has been approved through RDAR, Alyssa presented the finances the final report has been submitted to RDAR for 2023-2024 base funding & interim report for 2024-2025 base funding, next meeting August 19/24.

July 30, 2024

- attended the LARA field day in Smoky Lake councillors Cyr, Fenerty, Halisky myself ,the County CAO, and our ag fieldman were in attendance for a presentation on the introgression of clubroot from different sources, the breeding program, proper field rotation & development of clubroot resistance hybrid cultivar, Councillor Halisky, our ag fieldman and myself then boarded a bus to take us to the Smoky Lake Trial plot to see the different trials and listen to 2 more presentations on the Economics of cover crops & what is the value & timing of applying manure on crops.

August 15, 2024

- attended the Evergreen Regional Waste Management Services Commission meeting, Paul attended the EPR program zoom meeting & had a sifter demo for sifting gravel, the new concrete pad at the scale house has been completed, the inert waste cell is being constructed, the transmission is gone on the compactor after looking at different options a motion was made to purchase a used Cat compactor from Finning, Ashley presented the treasurers report, next meeting is on September 19th.

August 19, 2024

- Attended the LARA meeting we had a presentation from Grateful Greenhouse Structures on a Alberta sustainable food solution & a northern greenhouse design, Alyssa is getting quotes for a new pole building to be funded from the Capital funding, we purchased a used sea can, Alyssa also gave her Executive director report working with Lakeland HR increasing awareness of LARA attended the summer tours, the drone workshop in Smoky Lake county with 25 producers in attendance, St. Paul field day was cancelled due to lack of registrants staff were on sight to give a tour of the plots, Kristy attended the field tours & the MD. Of Bonnyville beautification tour where LARA was a stop on, she is expanding social media and the mailing list so if you have producers in your division not receiving any LARA material have them reach out and enter the cultivating connection draw, Jay gave the LFA report vandals have been driving through fences & locked gates in over 20 spots on the pasture & private property the bulls were taken out Aug 7 to have a 60 day breeding, upcoming events include a COW Bytes workshop maybe one for our local 4H clubs Oct. 29, Nov. 14 tentative dates, a ladies ranching workshop in November & a micro green workshop, next meeting is October 21, 10:00 am in Ashmont.

## 9.2 Division Two Councillor's Report on various Committees, Boards & Commissions

Linda Fenerty – Deputy Reeve & Division Two Councillor's written report from various Committees, Boards and Commissions:

July 8, 2024 – Muni-Corr – St. Paul County Chambers – 10:00 a.m.

- Riverland Recreational Trail Society – met with Smoky Lake County to clarify operating funds. All in place. Marvin met with TransCanada Trail re: 2 billion Trees Program. They are waiting for funding from Federal Government, but have their own funding in place for this year. He is applying to TransCanada Trail for 2024 funding for staging area design for Town of Smoky Lake, Heinsberg and Bonnyville.
- Muni-Corr – received GIC renewal rates. Linda to check with Dave Franchuk regarding KorTech applying MG near County residence (trial basis). Trail Ride scheduled for September 9 – Abilene-Cold Lake-St. Paul.

August 9, 2024 – Smoky Lake Regional Heritage Board/Smoky Lake Heritage Board Society – Council Chambers – 7:00 p.m.

Regional Heritage Board

- Correspondence – June 24, letter sent to Village of Waskatenau regarding two buildings that could be designated as significant (St. Volodymr's Ukrainian Orthodox Church & Anne Chorney Library). Anne Chorney Library has ad in Redwater Review re: quotes.
- Town of Smoky Lake would like to meet with Heritage Board to work collaboratively on operation and maintenance of Train Station. Chamber of Commerce is also interested in engaging with the two organizations.
- Building Preservation – Smoky Lake copper-domed Church, Ortona Hall (drop-in centre), and Eckess House (410 Railway Drive) – motion for Committee to have Town of Smoky Lake historically designate these buildings.

Heritage Board Society

- Delegation – Del & Iris Huculak – their presentation was concerning the regular maintenance of the Historic Buildings (House in the Middle of the Road, Ruthenia School) and how to create economic benefit for the area, i.e. appropriate signage on the Highway inviting tourists to view these buildings.
- CRA – all requirements from CRA have been met
- Casino – March 8 & 9, 2025
- Fund raising – Michelle will look into grants for digital archival of photographs
- Ruthenia School – completed
- House in the Middle of the Road – door & windows need to be painted. Motion made to spend up to \$5,000.00 for work.

Other Meetings

- July 18, 2024 – Public Hearing Council Meeting – County Chambers
- July 30, 2024 – LARA Smoky Lake Field Day – Smoky Lake Complex
- July 31, 2024 – Smoky Lake Tourism Company Board Meeting – Zoom
- August 3, 2024 – Town of Smoky Lake Parade
- August 6, 2024 – Committee of the Whole – Council Chambers
- August 8, 2024 – Council Meeting – Council Chambers
- August 11, 2024 – Victoria Trail Ag. Society (Waskatenau) parade
- August 13, 2024 – Joint Town/Council Meeting – Council Chambers
- August 13, 2024 – RMA Virtual Townhall – Energy Industry Policy
- August 17, 2024 – Vilna Boomtown Parade
- August 22, 2024 – Council Meeting – Council Chambers

## 9.3 Division Three Councillor's Report on various Committees, Boards & Commissions

Dominique Céré – Division Three Councillor written report from various Committees, Boards and Commissions:

June 21 Smoky Lake Foundation  
June 27 Regular Council Meeting  
June 27 Municipal Planning Commission

- Development Permit application for the placement of a Shipping Container at the Bonnie Lake Resorts was approved subject to a list of conditions including but not limited to: setbacks, size, finish and use.
- July 15 Bellis Board of Trade Meeting
  - Some of the issues discussed included: Unsightly Premises, Waste Disposal Bellis Lagoon, Speed Bump request as well as the possibility of a Bellis Business Brochure and the upcoming Coffee with the Cops on July 18.
- July 18 Public Hearing Council Meeting
- July 30 LARA Smoky Lake Field Day
  - Attended the first half of the session: Guest speaker was Habibur Rahman and topic was "Genetics & Molecular Breeding of Clubroot Resistance."
- August 3 Smoky Lake Annual Heritage Day Parade
- August 7 Committee of the Whole Meeting
- August 8 Regular Council Meeting
- August 11 Victoria Trail Agricultural Society's Annual Fair Days' Parade
- August 12 Bellis Board of Trade
  - Attended this meeting as there was some follow up to the Lagoon concerns
- August 13 (am) Joint Smoky Lake Town & County Council Meeting
- August 13 (pm) RMA Virtual Town Hall: Energy Industry Policy & Municipalities
  - A review of Ministerial Order 43/2023, issues and concerns related to the oil and gas sector, a brief summary of the Premier's Review of the AER (as well as a recommendation for individuals to take some time to read through it), as well as the RMA's Rural Municipal Infrastructure Deficit Report (and again encouragement for individuals to take some time to review this document as well, and it should be released very soon).
- August 14 Joint Health and Safety Meeting

#### 9.4 Division Four Councillor's Report on various Committees, Boards & Commissions

Lorne Halisky – Division Four Councillor's report from various Committees, Boards and Commissions:

- June 21, 2024 – Grand Opening of Salay Prayzaan (solar project) at Metis Crossing (in-person)
  - Attended this event.
- June 24, 2024 – Hwy 28/63 RWSC - Operations Orientation Bus Tour (Dan, Lorne & Jered in-person)
  - Attended this event and toured facilities from the very West in Thorhild County to the very East in Smoky Lake County.
- June 26, 2024 – Alberta HUB AGM Meeting in StPaul (in-person)
  - MLAs Scott Cyr, Garth Rowswell and Glenn van Dijken were in attendance with opening remarks from MLA Scott Cyr.
  - Discussions on the importance of Alberta HUB and lobbying to ensure it stays in the Northeast Region and the GOA needs to recognize all the resources etc. the HUB provides.
  - 2023 Financial Audit was presented with a clean report and JMD Group LLP Chartered Professional Accountants were retained for 2024-2025.
  - Chris Brown – Host of Cross Border Interviews talked about the importance of partnerships with other municipalities, sharing accomplishments /positive results and celebrating these creating a positive region etc.
- July 04, 2024 – Smoky Lake Tourism Company CEO Recruitment Meeting (virtually)
  - Discussed the recruitment process and hiring a recruitment agency.
- July 17, 2024 – Hwy 28/63 RWSC Workshop for Management Services Options (Dan & Lorne in-person)
  - Management Services Report, Memorandum of Understanding (MOU)with Smoky Lake County and Management Options Table (showing advantages/disadvantages and risks) was presented.
  - It was decided to generate a Request for Proposal (RFP) for a contractor to manage the commission for a one-year term.
- July 26, 2024 – Loss Prevention Coordinator Trevor Tychowsky Retirement Party at SL Legion (in-person)
  - Attended this event.
- July 30, 2024 – LARA Smoky Lake Summer Field Day (in-person)
  - Attended this event participating in the presentations and field plot tour.
- July 31, 2024 – Smoky Lake Tourism Company Board Meeting (virtually)
  - Discussed CEO recruitment process and timing etc. with recruitment agency.
- August 3, 2024 – Town of Smoky Lake Parade
- August 14, 2024 – Highway 28/63 Regional Water Services Commission Regular Meeting (Dan, Lorne & Jered in-person)
  - Discussed Member Municipalities Drought and Water Restriction Management Plans with the Town of Smoky Lake asking about running their Spray Park during water restrictions as long as they use it as per their own bylaw and allotted water volumes etc.
  - Financial report was given by the Commission Financial Manager with all in good standing and on budget.
  - Whitefish Lake First Nation is still proceeding with setting up a corporation and becoming a commission member etc. and Brownlee drafted a Membership Agreement for membership use. Memorandum of Agreement with Alberta Transportation and Economic Corridors for Water For Life grant for Regional Water SCADA Upgrades was executed with retaining Associated Engineering to manage the SCADA upgrade project.
  - Hwy 28/63 RWSC Management Request for Proposal (RFP) for a contractor to manage the commission for a one-year term will move forward with posting, reviewing interested contractors etc.
  - Operations Manager reported that they are continuing manage chlorine to assure safe drinking parameters at Whitefish Lake Reservoir. Radway communications tower continues to work well after being replaced. Work is continuing on a water connection for a Thorhild County resident with waiting for a vault. Warspite generator work continues receiving 3 quotes and having

- Associated Engineering look at the quotes/make suggestion etc. to ensure proper sizing etc. Regional water leak was discovered on a flange in the Thorhild County and repaired.
- Provincial Grant Program Representative gave a verbal report on the GOA being aware of aging water infrastructure throughout the province with ensuring funding is put aside etc. Also, the Commission Chair thanked the GOA for the Water For Life grant funding for the much-needed SCADA Upgrade Project.
  - Discussed a letter from the Village of Waskatenau Re: Notice of Intent to Annex Lands in Smoky Lake County and the commission will respond because the commission has water infrastructure in the subject lands.

### 9.5 Reeve & Div. 5 Councillor's Report on various Committees, Boards & Commissions

Jered Serben – Reeve & Division Five Councillor written report from various Committees, Boards and Commissions:

June 22, 2024 – Métis Fest at Métis Crossing (Jered)

- Offered greetings at the opening Cérémonie.

June 24, 2024 – Hwy 28/63 Regional Water Services Commission's Operations Tour – (Lorne, Dan, Jered)

- Toured and viewed the infrastructure to learn more about the operations of the Hwy28/63RWSC, at Egremont Main Pumphouse, Newbrook Site, Thorhild Site, Warspite Booster Station Whitefish Lake First Nations #128 Reservoir, Spedden Fill Station.

June 26, 2024 – Alberta Northeast HUB Meeting in St. Paul (Jered & Lorne)

- Three MLAs Scott Cyr, Garth Rowsell and Glenn van Dijken were in attendance
- Discussed the importance of Alberta HUB and the need for recognition of what the HUB provides.
- The 2023 Financial Audit was presented.
- Cross Border Interview Podcast host Chris Brown, emphasized the importance of partnerships with other municipalities, sharing accomplishments spreading positivity.

June 27, 2024 – Regular Council Meeting (All Council)

- Gave 2<sup>nd</sup> Reading to Bylaw No. 1465-24: to Amend Road Closure Bylaw No. 1429-23, Undeveloped Road Allowance, East Side of River Lot 10, Victoria Settlement.
- Approved to contract a third-party appraisal to determine the current value of all fire equipment within the Smoky Lake Fire Department, owned by the Town and County.
- Agreed to enter into a Geospatial Data Marketing Agreement with Tarin Resource Services Ltd. (1994) Ltd., to marketing and sell the County's Orthophoto's with at a 35% royalty to the County.
- Approved \$1,000.00 to the Vilna & District Agricultural Society, towards the Boomtown Days Fair.
- Gave 3<sup>rd</sup> & Final Reading to revise Bylaw No. 1461-24: Tax Rate, to correct typing errors in the preamble.
- Executed the STIP funding agreements from Alberta Transportation to receive:
  - \$2,143,368.75, towards the Bridge BF08200, located on Twp Rd 590, near SE-02-59-13-W4,
  - \$1,575,930.00, towards Bridge BF 8201, located on Twp Rd 594, near NW-26-59-14-W4,
  - \$167,850.00, towards Bridge BF75780, located on Rge Rd 131, near NW-01-59-13-W4.
- Gave 3<sup>rd</sup> & Final Reading to Bylaw No. 1466-24: Regional Emergency Management.
- Acknowledged the submission of the application for Community Designation through the Alberta Advantage Immigration Program (AAIP) Rural Renewal Stream (RRS), which was submitted on May 21, 2024, by the Smoky Lake and District Regional Chamber of Commerce, acting as the Economic Development Organization, for the Community Name: "Smoky Lake Region (County, Town, Villages of Vilna and Waskatenau)".
- Acknowledge receipt of the 2024 Compliance Inspection from Alberta Environment & Protected Areas to Evergreen Regional Waste Management Services Commission (ERWMSC) for the Smoky Lake Regional Landfill with deficiencies to be corrected by the deadline of July 9, 2024.
- Acknowledged the Minister of Transportation and Economic Corridors has approved the ministerial order to lower the speed limit of Hwy 28 along Smoky Lake, which is planned to be in place before the September, 2024.
- Acknowledged the 2023 Spring Alberta Wildfires Disaster Recovery Program (DRP) – Final Payment Summary to Smoky Lake County, in the amount of \$30,278.09 from fires during April 30, 2023 to July 7, 2023.
- Approved \$500 to Smoky Lake Golf Club for their Year-2024 Junior Golf Program.
- Approved to issue a foundation Development Permit to the Métis Nation of Alberta (MNA), to allow foundation work to commence within 60 days, starting June 27, 2024, on the lands legally described as River Lot 15, Victoria Settlement, in relation to the pending Development Permit DP-024-24, with a stipulation that if Development Permit DP-024-24, is not approved, all said foundation work must be remediated within 60-days' written notice, at the MNA's cost and risk.

June 27, 2024 – Municipal Planning Commission Meeting (All Council)

- Approved Development Permit No. 022-24: PLAM 2321787, Block 6, Lot 11, for the placement of a Shipping Container (20'x8'), subject to conditions.

June 28, 2024 – Northeast Alberta Alliance for Growth & Opportunity (NAAGO) with Martin Long Virtual Meeting (Jered)

- Martin Long, Parliamentary Secretary for Rural Health, provided an update regarding the Restructuring of Healthcare in Alberta and discussed the NAAGO suggestion of a dedicated Northeast Alberta Health Zone, designed to address the unique healthcare needs of our diverse population, along with our solution base initiatives to address disparities in access to care, supporting mental health and addictions, improving transportation infrastructure and empowering local healthcare teams.

July 18, 2024 – Council Meeting for Public Hearing (All Council)

- The Public Hearing was to receive public input in respect to Development Permit DP-024-24: Supportive Living Facility, located on the lands legally described as River Lot 15, Victoria Settlement (North side of Victoria Trail) – Direct Control (DC2) District.
    - 23 members of the public were present (virtually or in-person) upon call to order with 3 more joining afterwards.
    - There was 6 people who spoke in opposition and 5 who spoke in favour.
  - Approved \$500 to the Victoria Trail Agricultural Society (VTAS) for the Waskatenau Fair Days.
- July 23, 2024 – Northeast Alberta Alliance for Growth & Opportunity (NAAGO) Meeting with Minister of Mental Health and Addictions: Dan Williams (Jered)
- The NAAGO questioned if there is going to be more funding for existing programs, new programs and new infrastructure. The Minister was unable to publicly confirm, but is working on a tour of Bonnyville and St. Paul to assess the Mental Health and Addictions needs of the communities.
- August 3, 2024 – Town of Smoky Lake Parade (All Council)
- Rode the County's float and distributed candy.
- August 7, 2024 – Council Committee of the Whole (All Council)
- Received information from Delegations representing Ducks Unlimited to discuss potential conservation opportunities for the two County-Owned parcels of land adjacent to Hanmore Lake.
  - Received information from the Delegations representing Algonquin Shooting Sports Association to offer potential stewardship of the two County-Owned parcels of land adjacent to Hanmore Lake.
  - Reviewed the County-Owned Land Inventory List and recommended it be brought to regular Council meeting to potentially offer to sell, lease, or explore tourism opportunities involving certain parcels.
- August 8, 2024 – Regular Council Meeting (All Council)
- Approve to issue Development Permit DP 024-24, within a Direct Control District, for a Supportive Living Facility, on River Lot 15, Victoria Settlement, with conditions.
  - Gave 3<sup>rd</sup> & Final Reading to Bylaw No. 1465-24: to Amend Road Closure Bylaw No. 1429-23, Undeveloped Road Allowance, East Side of River Lot 10, Victoria Settlement.
  - Adopted the 2024-2028 Five-Year Financial Plan, highlighting the County's Operating, Capital, and Road Plan budget.
  - Gave 1<sup>st</sup> Reading to Bylaw No. 1464-24: Non-Residential Development Municipal Tax Incentive, and approved to advertise it for Public Input.
  - Approved \$1,000 to the Smoky Lake Fire Department towards the Heritage Weekend Fireworks.
  - Approved \$250 to Jasper Community Teams Society, as a gesture to support the recovery of the Community of Jasper after experiencing substantial losses due to wildfire.
  - Approved to award the contract to MNP LLP to conduct a study to explore policing challenges within Smoky Lake County, funded through the Alberta Indigenous Municipal Police Transition Study Grant.
  - Agreed to investigate potential tourism opportunities for 2 County-Owned properties on the south side of Whitefish Lake.
  - Agreed to reach out to Muni-Corr Ltd. and the Smoky Lake Tourism Company, to determine any interest in obtaining the land north and south of the Iron Horse Trail at NE-30-59-14-W4.
  - Agreed to reach out to adjacent landowners of the 16 County-Owned properties to see if they are interested in purchasing them, and if not, then sell them at auction through Ritchie Bros.
  - Agreed to draft an agreement for a potential conservation lease of the County-Owned lands adjacent to Hanmore Lake.
  - Acknowledged the 2024 Municipal Tax Revenue generated from the resorts at Whitefish Lake, which is 1.68% of the County's entire municipal tax revenue (or \$182,148.44).
  - Acknowledged Canada Community-Building Fund (CCBF), Year-2024 allocation of \$196,633 which will be utilized to help match the bridge funding requirements.
  - Executed the Master Software Subscription Services Agreement with CATALIS TECHNOLOGIES CANADA LTD. (formerly known as AllNet), for a term ending May 31, 2026, for the County's website platform.
  - Approved one request to waive the Dust Control application deadline, subject to full payment being received.
- August 8, 2024 - Municipal Planning Commission Meeting (All Council)
- Approved Development Permit No. 034-24: PLAN 716CL, BLOCK 2, LOT 6 & LOT 7, for the development of a Manufactured Home, subject to conditions.
  - Approved Development Permit No. 037-24: PLAN 2321586, Block 7, Lot 9, for the placement of a Shipping Container (20'x8'), subject to conditions.
- August 11, 2024 – Victoria Trail Ag Society's Parade in Waskatenau (Jered, Dominique & Linda)
- Rode the County's float and distributed candy
- August 13, 2024 – Joint Town of Smoky Lake & Smoky Lake County Meeting (All Council)
- Agreed to accept the Town/County fire apparatus appraisal average values and to reimburse the Town of Smoky Lake for their portion by incorporating it into the Smoky Lake Region Fire Services budget for fire services provided within the Town's jurisdiction over 3 years, effective upon the execution of the final Smoky Lake Region Fire Services agreement.
  - Agreed to increase the Year-2024 Training Budget for Smoky Lake Fire Department, to complete the National Fire Protection Association (NFPA) 1001 - Level 1 Training for Members.
  - Agreed to pursue training through the Economic Developers Alberta (EDA) for Elected Officials Economic Development 101.
- August 14, 2024 – Joint Health & Safety Committee Meeting (Jered & Dominique)
- Amended Safety Policy Statement No. 07-03: Backing Up Safely.
  - Review 4 incidents from between June 12 to August 14.
  - Received roundtable updates from Committee Members.
- August 14, 2024 – Highway 28/63 Regional Water Services Commission Meeting (Lorne, Dan & Jered)
- Approve execution of agreement for Water for Life grant funding in the amount of \$859,050 towards the Regional Water SCADA Upgrade Project.



- Approved to contract Associated Engineering Alberta Ltd., to manage the Regional Water SCADA Upgrade Project.
- Approved for Associated Engineering Alberta Ltd., to review three quotes received for an electrical backup generator for the Warspite Booster Station, to provide their expertise in recommending an option.
- Approved to advertise a Request for Proposal (RFP) for Commission Management Services.
- Acknowledged the Village of Waskatenau's Notice of Intent to Annex Lands in Smoky Lake County.

August 16, 2024, Premier's Lunch in Westlock (Jered personally attended)

- Invited by former MLA, Steve Zurusky, hosted by Athabasca-Barrhead-Westlock UCP constituency association and MLA Glenn Van Dijken, the event was attended by several other Reeves and included topics such as the proposed Alberta Pension Plan (APP).

August 17, 2024 – Vilna Boomtown Days Parade (All Council)

- Rode the County's float and distributed candy.

Mark Fedoretz, Public Works Shop Foreman, entered Chambers, time 11:19 a.m.

**Smoky Lake Agricultural Society Invoice from the Smoky Lake County for AED Pads**

802-24: Halisky

That Smoky Lake County Council approve to write off 50% (or \$225.49) of Invoice # IVC0000000001376, in the amount of \$450.98, issued to the Smoky Lake Agricultural Society, for 2 Pediatric Multi-Function Electrodes replacements relating to the Automatic Emergency Defibrillator (AED) at the Smoky Lake Complex; and provide a letter to the Smoky Lake Agricultural Society recommending they contact the Town of Smoky Lake to request payment of the other half of the said invoice, and recommending the Society include these items in their budget going forward.

Carried.

**Reeve's Report and Councillors Reports on various Committees, Boards & Commissions**

803-24: Fenerty

That Smoky Lake County's Reeve Report received for the period of June 23, 2024, to August 17, 2024, be posted to the County's website and the Councillors reports on various committees, boards and commissions, be accepted as presented.

Carried.

**10. Correspondence:**

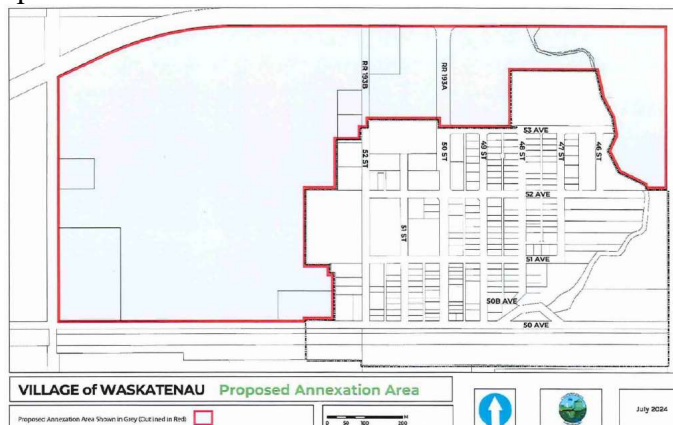
**10.1. Village of Waskatenau Notice of Intent to Annex Lands in Smoky Lake County**

804-24: Halisky

That Smoky Lake County acknowledge receipt of the written "Notice of Intent to Annex Lands from Smoky Lake County", received from the Village of Waskatenau, dated July 31, 2024, intended to fulfill the requirements of Section 116 of the Municipal Government Act (the Act) which requires the initiating municipality to provide initial notice to:

- the municipality from which the land is to be annexed;
- the Minister of Municipal Affairs;
- the Land and Property Rights Tribunal; and
- all local authorities having jurisdiction to operate or provide services in the initiating municipal authority or in any of the municipal authorities from which the land is to be annexed;

with a proposed annexation area identified as below:



**10.2. Minister of Municipal Affairs Awards for Municipal Excellence**

805-24: Gawalko That Smoky Lake County acknowledge receipt of the letter from Minister of Municipal Affairs, dated July 4, 2024, congratulating Smoky Lake County on being awarded the Minister Awards for Municipal Excellence for the North Saskatchewan Canadian Heritage River Initiative; and share the information on social media.

Carried.

**10.3. Veterans Memorial Highway Association Invitation to Meeting**

806-24: Halisky That Smoky Lake County Council **take no action** to the invitation to attend the Veterans Memorial Highway Association, meeting scheduled for October 25, 2024, to be held in Lac La Biche, as per the letter received from their Executive Director.

Carried.

**10.4. Minister of Public Safety & Emergency Services Response to Bill 11 Concerns**

807-24: Céré That Smoky Lake County acknowledge receipt of the letter received from the Minister of Public Safety & Emergency Services, dated August 15, 2024, stating “*This legislation does not create a provincial police service to replace the RCMP. Rather, this new agency would strengthen the current policing model and augment the efforts of Alberta’s police services, whether it is the RCMP, First Nations police services, or municipal police services.*”, in response to the County’s July 4, 2024, letter concerning Bill 11 – Public Safety Statutes Amendment Act.

Carried.

**10.5. Heritage River Plaque Unveiling and Flag Raising - September 12, 2024**

808-24: Serben That Smoky Lake County Council and Administration who can attend – attend the plaque unveiling and flag raising Ceremony for the North Saskatchewan Canadian Heritage River, event scheduled for Thursday, September 12, 2024, at 2:00 p.m., to be held at the Victoria District National Historic Site (River Lot 10), 17301 Victoria Trail, Smoky Lake County; and recommend the organizers of the said event ensure an invitation is extended to the Victoria Home Guard to attend and provide greetings.

Carried.

**10.6. Inspection Deficiencies Addressed for the Smoky Lake Regional Landfill**

809 -24: Gawalko That Smoky Lake County acknowledge receipt of the update from the County’s Environmental Operations Manager, dated August 16, 2024, providing a follow up to Council’s June 27, 2024 Motion #694-24, in respect to the inspection deficiencies identified at the Smoky Lake Regional Landfill, providing assurance of the completion of the corrective action undertaken by Evergreen Regional Waste Management Services Commission to address the said deficiencies.

Carried.

**Addition to the Agenda:**

**Meeting with Lakeland MP Shannon Stubbs, Shadow Minister for Natural Resources**

810-24: Serben That Smoky Lake County Council and Administration who can attend – attend the meeting with the Lakeland Member of Parliament (MP) Shannon Stubbs, Shadow Minister for Natural Resources, scheduled by the MP’s office, on Wednesday, September 4, 2024, at 9:45 a.m., in Smoky Lake County Council Chambers.

Carried.

**6. Municipal Planning Commission (MPC):**

Nil.

**11. Information Releases:**

Nil.

**12. Financial Reports:**

**Budget to Actual Report**

811-24: Halisky That Smoky Lake County's financial reports: Financial Statement for the month of July 2024, and Budget to Actual report as of August 13, 2024, as prepared by the Finance Manager, be accepted for information.

Carried.

11:35 to 11:36 a.m.

**Public Question and Answer Period:**

None.

**13. Next Meeting(s):**

**Reconfirm County Council Meeting Dates**

812-24: Serben That the previously scheduled upcoming Smoky Lake County Council Meetings be re-confirmed as follows:

**Thursday, September 12, 2024, at 9:00 a.m., (Regular),  
Thursday, September 26, 2024, at 9:00 a.m. (Regular),  
Thursday, October 10, 2024, at 9:00 a.m., (Regular),  
Thursday, October 24, 2024, at 9:00 a.m., (Regular),  
Thursday, November 14, 2024, at 9:00 a.m., (Regular), and  
Thursday, December 12, 2024, at 9:00 a.m., (Regular),**  
to be held physically **and/or** virtually in County Council Chambers.

Carried.

**14. In-Camera (Executive Session):**

**14.1. Personnel Issue – Agricultural Department Extension Programming Capacity**

813-24: Céré That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue: in respect to Agricultural Department Extension Programming Capacity, under the authority of the FOIP Act Section 27: Privileged Information and Section 24: Advice from Officials, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Agricultural Fieldman, and Executive Services Clerk, time 11:37 a.m.

Carried.

814-24: Halisky

That Smoky Lake County Council go out of Executive Session, time 11:42 a.m.

Carried.

**Agricultural Department – Extension Programming for 2025**

815-24: Gawalko The Smoky Lake County Council acknowledge the Agricultural Service Board's (ASB) recommendation made on February 12, 2024, under Motion #ASB24-24, for County Council to consider alternative options for providing environmental and extension programming specific to Smoky Lake County Producers in Year-2025, and take no action due to the Agricultural Department staff's expected capacity in 2025.

Carried.

**14.2. Personnel Issue – Public Works Equipment Usage**

816-24: Céré

That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue: in respect to Public Works equipment usage relating to County Surplus Equipment, under the authority of the FOIP Act Section 27: Privileged Information and Section 24: Advice from Officials, in the presence of all Council, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Public Works Manager, Public Work Shop Foreman, and Executive Services Clerk, time 11:44 a.m.

Carried.

817-24: Halisky

That Smoky Lake County Council go out of Executive Session, time 11:50 a.m.

Carried.

**County Surplus Equipment for Sale**

818-24: Céré

That Smoky Lake County advertise to sell the following County Surplus Equipment in the Redwater Review Newspaper and on social media, as is - where is, by Public Tender, stating “The Highest or Any Bid Will Not Necessarily Be Accepted”, with a closing bid deadline of Friday, September 13, 2024, at 12:00 Noon:

Unit #	Description	Serial Number	Odometer/Hours
105	2008 GMC 3500 4x4 DWB	1GTJK33678F218493	162408
726	2009 GMC SLE 3500 4x4	1GTHK73K89F161371	322720
101A	2018 GMC Serria 1500 4x4	3GTU2MEC9JG258813	253716
457	2013 3PT John Deere Mower Mx8	1P00MX8CHDP088260	N/A
474	Rev 1500 Degelman Mower	RC17777	473 and 474
473	1820 Degelman Side arm	SA1349	sold together
634	2000 Sod Mixer	IMR081	N/A
636	98 Kuhn Mixer 7.5ft	960004	N/A

Carried.

**15. ADJOURNMENT:**

819-24: Gawalko

That the Smoky Lake County Council Meeting of August 22, 2024, be adjourned, time 11:52 a.m..

Carried.

\_\_\_\_\_  
REEVE

**S E A L**

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER